

ANDREW YULE & COMPANY LIMITED
(A Government of India Enterprise)
BRENTFORD UNIT, Electrical Division
P-25, TRANSPORT DEPOT ROAD
KOLKATA 700 088

**TENDER DOCUMENTS FOR RATE CONTRACT FOR SUPPLY OF DRAIN
GATE VALVE- FOR OIL FILLED TRANSFORMER**

ANDREW YULE & CO. LTD. invites e-Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from bona fide and reputed **Company/Firm** for supply, the details of which are available in Annexure-III "**Scope of Work / Technical Specification**" as specified in this tender document.

Tender document may be downloaded from MSTC website www.mstcecommerce.com/eprochome/aycl. Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only. AYCL reserves the right to accept or reject any tender.

Brief Description :-

| TECHNICAL SPECIFICATION | |
|--------------------------------|--|
| Make | ALTO |
| Standard | C.I. VALVE WITH GUN METAL & BRASS FITTINGS AS PER IS 778 |

The quantity mentioned in the Tender is our estimated requirement during the contract period and the actual requirement will be based on purchase order released from time to time.

Schedule of Tender

| | | |
|----|---------------------------------|--|
| 1. | TENDER NO. | AY/BU/PU/040/DRAIN VALVE/18-19/ET Dated : 19.07.2018 |
| 2. | MODE OF TENDER | e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. No physical tender is acceptable by AYCL/MSTC |
| 3. | E-Tender No. / Event No. | <u>AYCL/ELECTRICAL DIVISION</u> <u>KO/28/18-19/ET/135</u> |

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| 4. | Date of publication of e-Tender through publication MSTC/AYCL websites and Central Public Procurement Portal | 19.07.2018 |
| 5. | Date of availability of NIT to the Vendors for downloading | 19.07.2018 |
| 6. | Earnest Money Deposit | <ul style="list-style-type: none"> • “Earnest Money Deposit” of 1% of the estimated Tender value. (In multiples of nearest thousand) should be submitted favouring Andrew Yule & Co. Ltd. to be paid through RTGS / NEFT • Other document as described in Annexure I, Sl. No.2 |
| 7. | Last date of submission of EMD & other documents to AYCL Ltd thru MSTC. | 03.08.2018 - 3.00 PM |
| 8. | Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at www.mstcecommerce.com/eprochome/aycl | 19.07.2018 |
| 9. | Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/aycl | 03.08.2018 - 3.00 PM |
| 10. | Date & time of opening of Part-I (Techno-Commercial Bid) in case the opening date is a holiday, then the next full working day shall be considered as opening date, the time shall remain unchanged. | 03.08.2018 - 3.30 PM |
| 11. | Date & time of opening of Part-II (Price Bid) | To be intimated to the eligible vendor. |

List of Annexure

| | |
|--|--------------|
| Important Instructions for E-procurement - | Annexure-I |
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TECHNO-COMMERCIAL TERMS FOR **VALVE – DRAIN/GATE VALVE** FOR
TRANSFORMER
(To be filled online in mstc portal).

| SL NO | TERMS & CONDITIONS | VENDOR RESPONSE |
|-------|---|-----------------|
| 1.1 | TECHNICAL SPECIFICATION DRAIN VALVE / GATE VALVE, FLANGE TYPE. AS PER IS 778, USED ON OIL FILLED TRANSFORMERS. CAST IRON GATE VALVE FLANGED ENDS (UNDRILLED) WITH DIMENSIONS MATCHED TO IS 778-CLASS-II (CI BODY WITH BRASS STEM) | AGREE |
| 1.2 | REQUIREMENT E-Tender offers are invited for supply of DRAIN GATE VALVE - on annual rate contract basis. | AGREE |
| 1.3 | Item No 1 3/4" (20 MM) BSP FLANGE TYPE DRAIN GATE VALVE, . Code no 843040011V | AGREE |
| 1.4 | Item No 2 1" (25 MM) C.I. FLANGE TYPE DRAIN GATE VALVE , IS-778,. Code no 843040010U | AGREE |
| 1.5 | Item No 3 DRAIN / GATE VALVE 1-1/4" (32 MM) B.S.P FLANGE TYPE,CAST IRON, WITH BRASS / G.M. PARTS , IS-778 , Code 893041140E | AGREE |
| 1.6 | Item No 4 DRAIN GATE VALVE 1-1/2" (40 MM) FLANGE TYPE C.I.- I.S - 778, Code no 893041120K | AGREE |
| 1.7 | Item No 5 DRAIN / GATE VALVE 2" (50 MM) C.I. FLANGED TYPE, TYPE,IS-778, Code no 893040020C | AGREE |
| 2.1 | Make : ALTO. | AGREE |
| 2.2 | ELIGIBILITY CRITERION : The bidder should be a dealer or distributor of "ALTO" make valve. They have to produce a copy of their latest and valid certificate concerning their claim for dealer/ distributorship. | AGREE |
| 2.3 | Price List : Attach the latest price list of manufacturer and write attached in the remarks field. | AGREE |
| 2.4 | Rate Basis : The price shall be based on the Latest Price List of ALTO Brand and price shall be determined based on the Discount provided by you. The rate quoted by you should be F.O.R. AYCL Factory at P-25, Transport Depot Road, Kolkata 700 088 (Inclusive of Packing, Forwarding and Insurance etc) | AGREE |
| 2.5 | Contract Period : 01.09.2018 up to 31.08.2019. | AGREE |
| 2.6 | Validity of offer: Your offer should be valid for acceptance for a period of 90 days from the date of opening of techno-commercial bid. | AGREE |
| 2.7 | Validity of PRICE : Your offered price should be valid for acceptance for orders placed till end of contract period. | AGREE |
| 2.8 | QUANTITY VARIATION : Andrew Yule reserves the right to increase the tender quantity by 30 %. | AGREE |
| 2.9 | Delivery: | AGREE |

| | | |
|------|---|-------|
| | <p>We prefer delivery within 15 days from the date of issue of PO. You have to deliver as per our requirement in phased manner throughout the contract period and for orders placed upto 31.08.2019 The Grade, Quantity and Delivery schedule will be informed to you vide separate order issued on you from time to time and you have to affect supplies accordingly in phased manner. Materials should be supplied as per our schedule given in PO, and not later than the schedule indicated in Purchase Orders.</p> <p>Delivery Destination : ANDREW YULE & COMPANY LIMITED BRENTFORD UNIT, (Electrical Division) P-25, TRANSPORT DEPOT ROAD. KOLKATA 700 088</p> | |
| 2.10 | <p>Packing Packing should be done properly to avoid any transit damage.</p> | AGREE |
| 2.11 | <p>Distribution of Tender quantity among all the qualified bidders. Negotiated L1 price will be offered to other bidders whose price bid was opened. The tender quantity will be split among bidders who will match the L-1 landed price as per the discretion of the management which is as follows. The order quantity is to be placed on all the vendors, who have agreed to match the Negotiated L1 price & Terms, provided preference will be given to original L-1 which will be more than 50% considering his technical and commercial ability and the remaining quantity will be procured from L-2, L-3 etc bidders. where preference will be given to L-2 considering the original value. The quantity for L2 will who has matched the negotiated L-1 price will depend upon his Technical & Commercial ability and should not be more than 30% of the total quantity. Balance will go to L3 and other Vendors following same principle. If none of the other bidders whose price bids have been opened agree to match the negotiated L-1 price, Andrew Yule reserves the right to order the entire Tender quantity on the L-1 bidder.</p> | AGREE |
| 2.12 | <p>Landed Cost Calculation : The price calculated by MSTC is provisional. The actual landed cost shall be done after proper Loading in the Price by us for important parameters like (i) Payment Terms (ii) GST, etc. (iii) L-1 vendor will be judged after taking proper credit of GST and other terms having financial impacts like payment terms, credit period etc. Price comparison shall be done based on Landed cost. Final Landed Cost shall be calculated by AYCL as per their Norms. <u>With introduction of GST, proper credit will be applicable while calculating the landed cost, and L-1 shall be decided accordingly. Please indicate your GST rate, HSN code and Registration details.</u></p> | AGREE |
| 3.1 | <p>QUALITY: Material should be as per our Specification and IS Standard and will be inspected as per our inspection plan.</p> | AGREE |
| 3.2 | <p>INSPECTION / TESTING: Initial inspection may be done at your works if felt necessary by AYCL, however final inspection and acceptance shall be done at AYCL's factory. In any case, no deviation beyond tolerance limit as per IS norms and our specifications will be acceptable to us. In case of non-acceptance, the Material is to be replaced and submitted for acceptance by AYCL.</p> | AGREE |
| 3.3 | <p>Test Certificate: Test Certificate to be submitted in case required by customer.</p> | AGREE |

| | | |
|-----|---|--------------------|
| 4.1 | Guarantee / warranty: Materials should be guaranteed for a period of 18 months after delivery or 12 months from the date of commissioning whichever is earlier against faulty design / poor workmanship/ manufacturing defects / deformation in requisite quality. In case of failure after delivery or within the Guarantee / warranty period the vendor has to repair / rectify / replace the same free of cost . | AGREE |
| 4.2 | Security Deposit - The EMD amount of the successful Bidder will be retained as security deposit towards the execution of the order and the same will be released after completion of order.. | AGREE |
| 4.3 | Risk purchase clause: The company reserve the right to impose risk purchase clause as " For delay in execution / supply we shall have every right to do the same through some other agency/s which shall deemed fit and the additional cost of the same (Incidental/Consequential) shall be to your account which with respect to our intimation or observation whatsoever. | AGREE |
| 4.4 | Liquidated damage - If the delivery is delayed beyond the date of scheduled date of despatch in the purchase order, penalty will be levied @ 1/2% per week subject to a maximum of 5% . Please confirm acceptance. | AGREE |
| 4.5 | Legal condition: Any contract entered against this tender will be as per the following legal condition- -“It is recorded that this purchase order / contract / agreement is executed and concluded by and between the parties hereto at premises P-25, TRANSPORT DEPOT ROAD, KOLKATA 700 088 and 14, MAYURBHUNJ ROAD, KOLKATA 700 023 and in the event any dispute arises out of this agreement between the parties only the appropriate Civil Court in the City of Kolkata shall have the exclusive jurisdiction to entertain, try and determine the said proceedings in exclusion of all other courts.”. | AGREE |
| 5.0 | UPLOADING & ATTACHING DOCUMENTS : Please upload the following documents (IN PDF Format) & write UPLOADED in Agreed with Remarks Field. a) EMD – UTR Copy b) EMD – Request for exemption & supporting documents. c) ISO : 9001-2008 (for certified vendors) d) Copy of dealer / distributor certificate (latest) e) Price List – latest copy f) Annex – II [**] g) PO & Performance certificate [**] h) Balance sheet, P& L A/c [**] <u>(**) Those bidders who had participated and qualified in our earlier tender & has submitted the documents or bidders in AYCL-Kolkata approved vendor list need not submit the documents.</u> | AGREE WITH REMARKS |
| 6.1 | PAYMENT TERMS: - Andrew Yule’s payment term is minimum 90 days direct credit from acceptance of material at our Brentford Unit . For bidders offering other payment terms , PLEASE NOTE that acceptance of tender shall be at the sole discretion of Andrew Yule & price will be loaded as per Andrew Yule’s norms. Any advance payment terms will not be accepted. Please write payment terms In the remarks field | REMARKS |
| 6.2 | OTHER PAYMENT TERMS : Vendors opting for other payment terms and conditions having other financial implications, bids will be opened at | AGREE |

| | | |
|-----|---|---------|
| | the sole discretion of Andrew Yule & price will be loaded as per Andrew Yule's norms. For other payment term, all related cost if any has to be borne by the bidder. | |
| 6.3 | Credit Period : The credit period will start from the date of acceptance of material at Andrew Yule, KOLKATA WORKS. | AGREE |
| 7.1 | EMD : Earnest Money of 1% of the estimated Tender value To be Submitted by way of RTGS / NEFT drawn in favor of M/S ANDREW YULE & CO.LTD Payable at KOLKATA. Copy of UTR to be attached & uploaded. Existing Vendors' may adjust their outstanding amount as EMD, which is to be clearly spelt out in the tender. The Vendors' whose Turnover is more than 50 Crore may be exempted from submission of EMD by making a specific request in writing and enclosing necessary documents in support of the same. Those who are registered with NSIC/MSME units are exempted from furnishing EMD, on the basis of specific request of the bidder in writing with a Photostat copy of the Certificate. EMD amount may be waived for items manufactured under Brand name supplied by the manufacturer or their authorised dealers/distributor. Copy of Latest certificate to be attached. (You should accept any one of the EMD Clauses mentioned below). Proper evidence with respect to submission of EMD / Exemption of EMD to be Submitted Along with Techno -commercial bid. Tenders without EMD / Exemption request shall be rejected. | AGREE |
| 7.2 | EMD Option 1 - EMD amount to be paid by RTGS / NEFT within the schedule date. If agreed, Attach copy of UTR details & write Uploaded in the Remarks Field. | REMARKS |
| 7.3 | EMD Option 2 - EMD amount to be adjusted against the outstanding dues between the vendor & AYCL. If agreed, Please write TO BE ADJUSTED in the remarks field. Also upload and attach exemption request letter. | REMARKS |
| 7.4 | EMD Option 3 - EMD amount to be waived as turnover more than Rs 50 crore . if agreed, Please mention the turnover of last year in the remarks field. Also upload and attach supporting document if agreed i.e. Copy of Balance Sheet & P/L account and exemption request letter. (**) | REMARKS |
| 7.5 | EMD Option 4 - EMD amount to be waived as per attached MSME certificate . If agreed, Please mention the MSME Number in the remarks field. Also upload and attach supporting document i.e. Copy of certificate and exemption request letter. (**) | REMARKS |
| 7.6 | EMD Option 5 - EMD amount to be waived for Procurement by Brand name or through authorised dealers/ distributor of manufacturer of the particular brand; however, in such cases, EMD will be applicable mandatorily for tenders of value over and above Rs. 5.00 lakhs; VALID Dealer/Distributor certificate has to be attached. Write dealer/distributor's of the manufacturer whose brand you shall supply (in the remarks field). | REMARKS |
| 7.7 | Please accept any one of the EMD Clauses (SL No 9.2 to 9.5 mentioned above). | AGREE |
| 8.1 | GST REGISTRATION NO : Please mention number. | REMARKS |
| 8.2 | GST HSN DESCPTION & CODE : Please mention . | REMARKS |
| 8.3 | GST % : Please mention % of tax. | REMARKS |

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| 8.4 | GST RULES : You have to abide by the "GST" rules and regulations . | AGREE |
|-----|--|-------|

Annexure-V

PRICE FORMAT FOR VALVE - DRAIN GATE VALVE:-

| SL No | Code: | ITEM DESC | UM | QTY | Basic Rate in Rs / pc |
|-------|--------------------------|--|----|-----|-----------------------|
| 1 | 843040011V | C. I. FLANGE TYPE DRAIN / GATE VALVE WITH BRASS / GM PARTS. AS PER IS 778. SIZE - 3/4" (20 MM) BSP. MAKE ALTO NO -5. | No | 60 | |
| 2 | 843040010U | C. I. FLANGE TYPE DRAIN / GATE VALVE WITH BRASS / GM PARTS. AS PER IS 778. SIZE - 1" (25 MM) BSP. MAKE ALTO | No | 120 | |
| 3 | 893041140E | C. I. FLANGE TYPE DRAIN / GATE VALVE WITH BRASS / GM PARTS. AS PER IS 778. SIZE - 1-1/4" (32MM) BSP. MAKE ALTO | No | 25 | |
| 4 | 893041120K | C. I. FLANGE TYPE DRAIN / GATE VALVE WITH BRASS / GM PARTS. AS PER IS 778. SIZE - 1-1/2" (40 MM) BSP. MAKE ALTO | No | 70 | |
| 5 | 893040020C | C. I. FLANGE TYPE DRAIN / GATE VALVE WITH BRASS / GM PARTS. AS PER IS 778. SIZE - 2" (50 MM) BSP. MAKE ALTO | No | 30 | |
| 6 | Discount % on List Price | | | | |

The quantity mentioned is indicative for the entire contract period. Actual quantity will be as mentioned in purchase order given from time to time.

Total per unit cost (T) determined by MSTC is PROVISIONAL. ACTUAL LANDED L-1 PRICE WILL BE DETERMINED CONSIDERING OTHER CHARGES DUE TO CHANGE IN PAYMENT TERMS, TAXES AND DUTIES, ETC AND FACTPRS HAVING FINANCIAL IMPACT

Annexure-I

Important Instructions for E-procurement

This is an e-procurement event of **ANDREW YULE & COMPANY LTD .**

You are requested to read the **Terms & Conditions** (Annexure- II,III,IV) of this tender before submitting your online tender. Tenderers who do not comply with the **Conditions with documentary proof** (wherever required) will not qualify in the Tender for opening of Price Bid.

1. Process of E-tender:

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ONLINE AT www.mstcecommerce.com/eprchome/aycl

- 1) **Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.**
- 2) **Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.**

In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).

Contact person (, ANDREW YULE & COMPANY LTD):

1. Mr. GAUTAM BANDYOPADHYAY

Manager (Purchase)

Ph. No: (033) 2448 5117

Email: gautam.bandyopadhyay@andrewyule.com

Contact person (E-Commerce, MSTC Ltd):

1. **Mr. Pritam Biswas,**
Assistant Manager (ERO)
Mobile- 9903248755,
email- pbiswas@mstcindia.co.in
- 2) **Mr. Mayank Jain,**
Assistant Manager (ERO)
Mobile- 9721277969,
email- mhjain@mstcindia.co.in
- 3) **Mr. Vikash Kumar Jaiswal,**
Regional Manager (ERO)
Mobile- 9903042449,
email- vikash@mstcindia.co.in

Landline: (033) 22901004

A helpdesk service (with call recording facility) having the number **(033) 2290 1004** which is operational on all working days from **10 AM to 6PM**

System Requirement:

- i) **Windows XP-SP3 or above / Windows 7 Operating System**
- ii) **IE-7 or above Internet browser.**
- iii) **Signing & Encryption type digital signature**

- iv) JRE 7 update 79 software to be downloaded and installed in the system. Security level should be medium
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)

2. **Part-I: Submission of EMD & other Documents:**

Within specified Date & time the vendor must **UPLOAD** the following documents at www.mstcecommerce.com/eprhome/aycl

- **Earnest Money of 1%** of the estimated Tender value. (In multiples of nearest thousand) **favouring Andrew Yule & Co. Ltd. Payment should be made through RTGS/NEFT and the UTR details should be uploaded. If the EMD exemption is sought the necessary documents (MSME certificate/turnover details) should be uploaded.**
- **General information, under Annexure-II complete in all respect along with desired document/information/Data under Annexure-II (A) should be uploaded.**
- Acceptance of Techno-Commercial Terms for **DRAIN GATE VALVE**
- Annexure-III along with desired information/Data under Annexure-II (A).

In case of failure to submit the EMD / Exemption request within the stipulated time, the Tender may be rejected.

Bidding in e-Tender:

- a. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by ANDREW YULE & COMPANY LTD. EMD to be paid along with the Document within the last date as mentioned in SOT.
- b. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- c. The bidder(s) who have submitted the above fees and submitted documents to Andrew Yule will be short listed by Andre Yule and those qualified bidders can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → Psu / Govt depts. → Login under AYCL→ My Menu → Auction Floor Manager → live event → Selection of the live event.
- d. The bidder should allow to run an application namely en Apple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms /Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.
- e. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "**Save**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the "**Submit**" button to register their bid.
- f. Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is **5 MB**.
- g. Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular tender. For further assistance please follow instructions of vendor guide.

- h. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- g. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- h. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- i. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.
- j. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.
- k. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- l. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter **SUPPLIER**.
- m. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
- n. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- o. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- p. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by ANDREW YULE & COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/aycl of MSTC Ltd.

The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The bid will be evaluated based on the filled-in technical & commercial formats.

Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome/mstc of MSTC Ltd. to familiarize them with the system before bidding.

Annexure-II

**ANDREW YULE & COMPANY LIMITED
Brentford Unit, Electrical Division-Kolkata**

**General Information
Ref. Tender No.: AY/BU/PU/040 DRAIN VALVE/18-19/ET**

(This document should be dully filled up and attached along with EMD)

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No.,
Fax No. & E-mail :
a) Address :

b) Telephone No. :

c) Fax No. :

d) E-mail ID :

3. Status of the organization :

4. Trade License No.
**(Please attach a photo
copy of the license):**

5. Banker's Detains
(a) Name of the Bank :

(b) Name of the Branch :

(c) Account No.

(d) IFSC Code :

Note : A copy of Banker's Certificate to be attached.

6. Sales tax Registration No.
(a) Central :
(b) State / VAT :

7. I. T. Permanent Account No.:

8. Financial Capacity : Year (2017-2018)
(a) Fixed capital :
(b) Working capital :

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (ELECTICAL Division - Kolkata) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)
Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

(**) Those bidders who had participated and qualified in our earlier tender or bidders in AYCL-Kolkata approved vendor list for need not submit the documents.

Annexure II (A)

The following documents are to be uploaded online at www.mstcecommerce.com/eprochome/aycl

Earnest Money of 1% of the estimated Tender value. (In multiples of nearest thousand) should be submitted favouring Andrew Yule & Co. Ltd. Payment should be made through RTGS/NEFT and the UTR details should be uploaded. If the EMD exemption is sought the necessary documents (MSME certificate/turnover details etc) should be uploaded *

*Bidder may request for exemption from submitting EMD (Refer details given in SI No 1 of Annexure-IV, General terms & condition).

Our Bank details for making RTGS payment.

| | |
|------------------------------|--|
| Bank Name and Address | IDBI BANK SIDDHA POINT, GROUND FLOOR 101, PARK STREET KOLKATA 700 016 |
|------------------------------|--|

| | |
|---------------------|--|
| IFSC Code | IBKL000012 |
| Account No | 01210300000718 |
| Account Name | ANDREW YULE & COMPANY LIMITED |

Annexure-IV

GENERAL TERMS AND CONDITIONS

EMD : **Earnest Money of 1%** of the estimated Tender value. (In multiples of nearest thousand) should be submitted favouring Andrew Yule & Co. Ltd. Payment should be made through RTGS/NEFT and the UTR details should be uploaded.

If the EMD exemption is sought the necessary documents (MSME certificate/turnover details etc) should be uploaded. Bank Guarantee from any nationalised / Scheduled / Multinational Bank for the EMD amount can also be accepted and the BG should be as per the specimen enclosed and reach AYCL within the due date.

For bidders already enlisted with AYCL- Electrical Division, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or those who have security deposit with Andrew Yule may apply for adjustment of the same. The total EMD should be 1% of the estimated Tender value. (In multiples of nearest thousand) .

Bidders who are MSMED units may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same.

Bidders whose turnover is more than Rs: 50 crores may apply for exemption from furnishing EMD by making a specific request in writing and attaching the necessary document in support of the same.

Manufacturer of product by Brand name or through authorised dealers/ distributor of manufacturer of the particular brand; however, in such cases, (EMD will be applicable mandatorily for tenders of value over and above Rs. 5.00 lakhs) may apply for exemption from furnishing EMD by making a specific request in writing and attaching the necessary document in support of the same.

If reason for non-submission of EMD or adjustment against the outstanding balance for EMD is not mentioned in Techno-commercial bid of tender, the tender will be rejected.

1. Bidder should submit/upload copies of purchase orders & Performance Certificate from at least three reputed transformers manufacturers for having supplied **DRAIN GATE VALVE** for transformers up to 5 MVA rating during the year 2017-2018. Offers received without copies of performance certificate will be rejected. (**)
3. Please enclose copy of last 3 years Balance sheets and P&L Account. (2015-2016, 2016-2017, 2017-2018). (**)
4. Bidder's organization if certified for ISO 9001 - 2008 edition. A copy of the latest certificate should be submitted.

() Those bidders who had participated and qualified in our earlier tender & has submitted the documents or bidders in AYCL-Kolkata approved vendor list need not submit the documents.**

5. THE RIGHTS OF THE COMPANY

- a) The company reserves the right to accept or reject any or all the tenders or to waive any informality, minor deviation or omission or based on their past performance without assigning any reasons whatsoever.
- b) Bidders who have quoted other payment terms & Conditions having financial implications will be loaded as per Andrew Yule's norms.

BG SPECIMEN

(To be typed on Rs.100/- non-judicial stamp paper)
BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

TO BANK GUARANTEE NO....
M/S ANDREW YULE & CO.LTD
ELECTRICAL DIVISION – KOLKATA OPERATION,
14, MAYURBHUNJ ROAD,
KOLKATA -700 023

IN ACCORDANCE WITH YOUR TENDER for supply of **DRAIN GATE VALVE**, M/s (hereinafter called the "Bidder") having its Registered Office at, wish to participate in the said bid for the supply **DRAIN GATE VALVE** AS PER OUR DRAWING as an irrevocable Bank Guarantee against Earnest Money Deposit for an amount of Rs. (Rupees.....) valid up to **31.12.2018**, is required to be submitted by the bidder as a condition precedent for participating in the said bid, which amount is liable to be forfeited by the Purchaser on (1) the withdrawal or revision of the offer by the bidder within the validity period, (2) Non acceptance of the Letter of Intent / Purchase order by the Bidder when issued within the validity period, (3) failure to execute the contract as per contractual terms and condition within the contractual delivery period and (4) on the happening of any contingencies mentioned in the bid documents.

During the validity of this Bank Guarantee: -

We,(Bank name) having its registered Office atguarantee and undertake to pay immediately on first demand by Andrew Yule & Company Ltd., Kolkata 700 023, the amount of Rs.....(Rupees.....) without any reservation, protest, demur and recourse. Any such demand made by the purchaser shall be conclusive and binding on the Bank irrespective of any dispute or difference raised by the Bidder.

The Guarantee shall be irrevocable and shall remain valid up to **31.12.2018**. If any further extension is required, the same shall be extended to such required period on receiving instruction from the Bidder, on whose behalf this Guarantee is issued.

Notwithstanding anything contained herein:

* Our liability under this Bank Guarantee shall not exceed
Rs. (Rupees.....)

* This Bank Guarantee shall be valid up to **31.12.2018**.

- We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or a demand on or before **31.12.2018**.

In witness whereof the Bank, through its authorized officer, has set its hand and stamp on day of
2018 at.....
